



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

Meeting to be held in Pudsey Town Hall Robin Lane, Pudsey

Wednesday, 15th June, 2016 at 1.00 pm

Councillors:

A Carter
Mrs A Carter
R Wood

Calverley and Farsley;
Calverley and Farsley;
Calverley and Farsley;

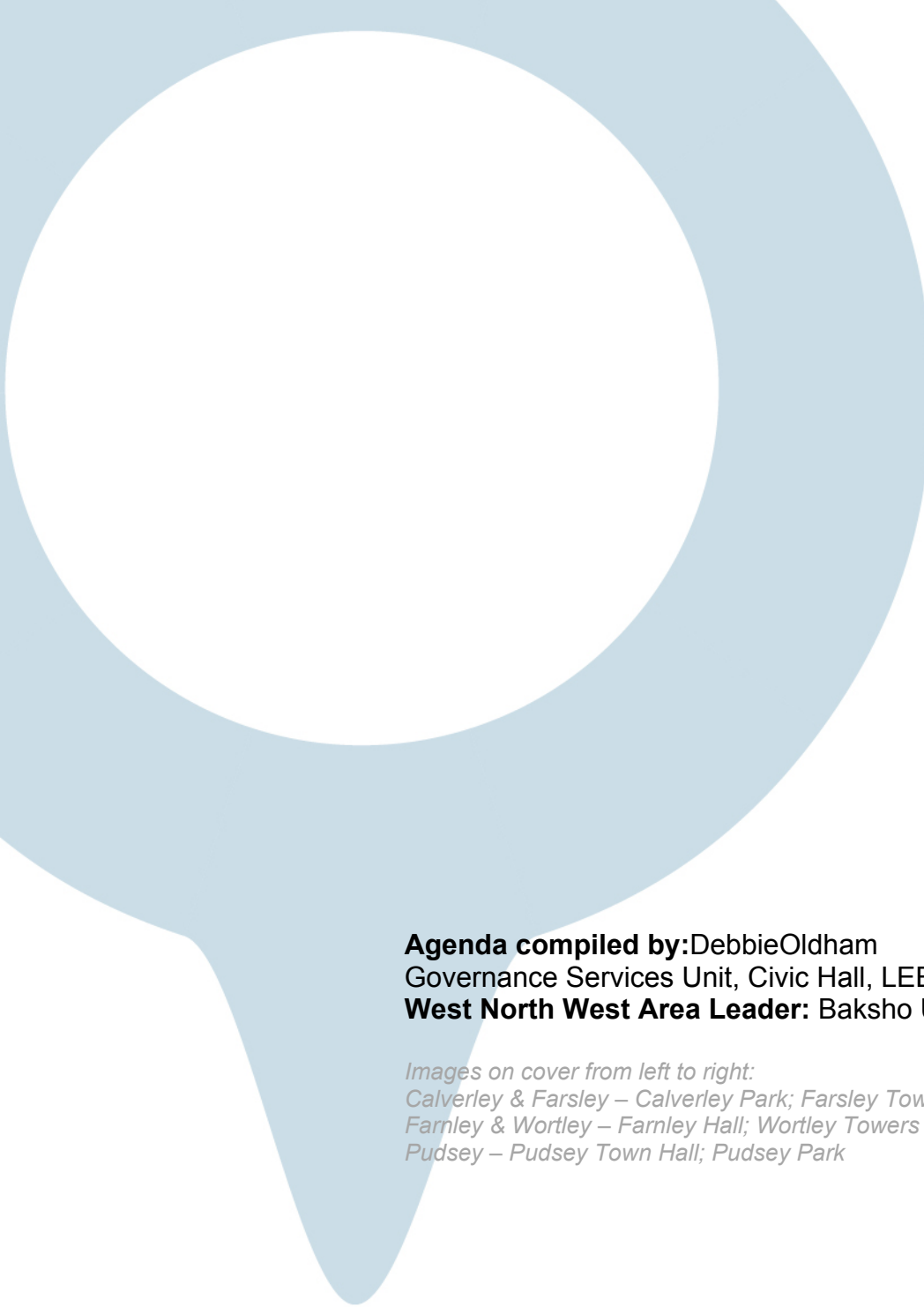
A Blackburn
D Blackburn
T Wilford

Farnley and Wortley;
Farnley and Wortley;
Farnley and Wortley;

M Coulson
J Jarosz
R Lewis

Pudsey;
Pudsey;
Pudsey;





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Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Baksho Uppal Tel: 395 1652

*Images on cover from left to right:
Calverley & Farsley – Calverley Park; Farsley Town Street
Farnley & Wortley – Farnley Hall; Wortley Towers
Pudsey – Pudsey Town Hall; Pudsey Park*

A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To approve as a correct record the minutes of the meeting held on 18th May 2016.</p>	1 - 2
8			<p>MINUTES OF HOUSING ADVISORY PANEL</p> <p>To note the minutes of Housing Advisory Panel</p>	3 - 6
9			<p>MINUTES OF ENVIRONMENT SUB GROUP</p> <p>To note the minutes of the Environment Sub Group</p>	

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10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the report of the City Solicitor to invite the Committee to make appointments to the following:-</p> <ul style="list-style-type: none"> • Those Outside Bodies as detailed at Appendix 1; • One representative to the Corporate Parenting Board • Community Committee Champions, as listed; and • Those Children's Services Cluster Partnerships <p>(Report attached)</p>	7 - 16
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>APPOINTMENT OF CO-OPTES TO COMMUNITY COMMITTEES</p> <p>The report of the City Solicitor invites Members to give consideration to appointing co-optes to the Community Committee for the duration of the 2016/2017 municipal year.</p> <p>(Report attached)</p>	17 - 20
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>HOUSING ADVISORY PANEL REPORT</p> <p>The Report of the Chief Officer Housing Management, invites Ward Councillors to nominate to the Outer West Housing Advisory Panel.</p> <p>(Report attached)</p>	21 - 26
13	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>FINANCE UPDATE REPORT</p> <p>The report of the West North West Area Leader provides the Outer West Community Committee with an update on the budget position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.</p> <p>(Report attached)</p>	27 - 32

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14	Calverley and Farsley; Farnley and Wortley; Pudsey		UNIVERSAL CREDIT REPORT The report of the Chief Officer (Welfare and Benefits) provides an update on the citywide aspects of Universal Credit, the impact on the people across the city and also the information on how the council has prepared for implementation of the new benefit and what support is in place for customers. (Report attached)	33 - 42
15	Calverley and Farsley; Farnley and Wortley; Pudsey		HOUSING LETTINGS POLICY The report of the Director of Environment and Housing provides the Committee with an update on the Lettings Policy Review consultation. (Report attached)	43 - 56
16	Calverley and Farsley; Farnley and Wortley; Pudsey		ADULT SOCIAL CARE UPDATE The report of Chief Officer Access & Care Delivery, Adult Social Care, highlights steps taken to provide an integrated service for District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work which formerly operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy. (Report attached)	57 - 60
17			DATE AND TIME OF NEXT MEETING The date and time of the next meeting will 28 th September 2016, at 6:30pm	

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			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	